**Action Planning and Priority Rating Tool**

This form is intended to be used with the DNAT to assist you in your development. It follows a straightforward approach to help you consider how you want to achieve proficiency in the areas you identified in DNAT.

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| **Priority rating** High, Medium or Low | **Pillar** | **KSB ref** | **Action of “how “to achieve this KSB**Description of what you are going to do, the actions you need to take, how you are going to do this and how you will know that you have achieved your aim.  | **Support required** | **Time frame**  |
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